



Minutes of HUST Board Meeting held at Richmond Place Club, Hereford, at 7.15pm on Wednesday November 13 2019.

Present:

Elected HUST Board Members: Nigel Edmondson (NE), Richard Howard (RH) Joanie Roberts, (JR), Peter Sell (PS), Michael Sessarago (MS), Tony Taylor (TT), Richard Tomkins (RGT)

Non-voting Officers: David Evans (DE) , Secretary, Sarah Hudd (SH), Membership Secretary

Apologies: Jamie Howard (Elected HUST Board Member)

1.0 Minutes of Previous Meeting

1.01 Minutes of the October meeting were reviewed and agreed to be a true record.

2.00 Membership Report

2.01 [Membership report](#) provided by SH was received by the Board

2.02 NE suggested that HFC would be willing to add a button to the clubs online form to purchase Half Season Tickets to enable payment for HUST membership at the same time. It was agreed that NE should raise this with the club to action.

3.00 Treasurers Reports

3.01 [Financial Reports](#) were provided by TT and received by the board.

3.02 TT proposed that HUST's banking mandates be updated to remove previous board members and add additional current board members. It was agreed that JR, PS, TT and RGT should be the new signatories.

4.00 Declaration of Interest

4.01 The Secretary informed the Board that he has sought advice from the Football Supporters Association as to how the board should manage potential conflicts of interest on the Board. FSA have assisted in preparing a draft Working Principles Document, setting out proposed working arrangements between club and Trust. This document would need to be agreed between both club and trust. In the interim DE proposed that the Trust board adopt those parts of the document that apply to how the Trust would manage potential conflicts that might arise on the Trust Board for Board members connected to the club.

The following principle was agreed by the Trust Board:

The Rules of the Trust permit employees, directors, members, officers, volunteers or representatives of the Club or people connected to them who are eligible under the Rules to stand for election to the Trust Board. Any conflict of interest arising from any interest anyone so elected may owe to, or any interest they may have, as an employee, director, member, officer, volunteer or representative of the Club shall be deemed to have been disclosed to the Trust board without any restrictions on their entitlement to receive information and participate and vote in meetings. The Trust and the Club recognise that, subject to their duty not to promote proposals which damage the Trust, members of the Trust Board from or connected to the Club may speak on behalf of the Club and its members and seek to further the Club's objectives. In circumstances where the Trust and the Club are at arms length (for example in the negotiation of a commercial transaction between the Trust and the Club or the exercise by the Trust of its right to appoint members of the Club board) the Trust and the Club will review the application of the Club's Articles and the Trust's Rules to the situation and agree any specific arrangements which should apply.

5.00 Board Appointments

5.01 The following Board appointments were agreed.

Chair – JR

Vice Chair – PS

Treasurer – TT

Supporter Group Co-ordinator – MS

PR – JH and RH

6.00 Board Communication

6.01 There was a discussion around Board members using hufctrust.co.uk domain email addresses for all HUST business, use of a shared drive and access to mailboxes to an independent person to ensure continuity of information when board members leave the board. DE to investigate options before next meeting.

7.00 Date of Next Board Meeting

7.01 Date of next meeting was agreed for six days later on 19th November as it had not been possible to complete the full business agenda of the meeting. This meeting was later cancelled owing to FA Trophy replay and next meeting moved to 4th December.